

## SCRUTINY BOARD (CHILDREN AND FAMILIES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Thursday, 18th April, 2024 at 1.30 pm  
*(A pre-meeting will take place for ALL Members of the Board at 1.15 p.m.)*

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### MEMBERSHIP

- D Blackburn - Farnley and Wortley;  
J Bowden - Roundhay;  
E Bromley - Horsforth;  
Amanda Carter - Calverley and Farsley;  
D Cohen (Chair) - Alwoodley;  
R Downes - Otley and Yeadon;  
O Edwards - Guiseley and Rawdon;  
C Gruen - Bramley and Stanningley;  
J Heselwood - Weetwood;  
N Manaka - Burmantofts and Richmond Hill;  
L Martin - Roundhay;  
K Renshaw - Ardsley and Robin Hood;  
J Senior - Morley South;  
R. Stephenson - Harewood;

### Co-opted Members (Voting)

- Mr E A Britten - Church Representative (Catholic)  
Mr A Graham - Church Representative (Church of England)  
Mr A Khitou - Parent Governor Representative (Primary)  
Vacancy - Parent Governor Representative (Secondary)

### Co-opted Members (Non-Voting)

- Mr N Tones - School Staff Representative  
Ms H Bellamy - School Staff Representative  
Ms L Whitaker - Young Lives Leeds  
Mrs K Blacker  
Ms J Ward

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**Principal Scrutiny Adviser:**  
**Rob Clayton**  
**Tel: (0113) 37 88790**

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**Please Note:** Please do not attend the meeting in person if you have symptoms of Covid 19 and please follow current public health advice to avoid passing the virus onto other people.

**Note to observers of the meeting:** We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in person, please advise us in advance by email ([FacilitiesManagement@leeds.gov.uk](mailto:FacilitiesManagement@leeds.gov.uk)) of any specific access requirements, or if you have a Personal Emergency Evacuation Plan (PEEP) that we need to consider. Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details.

To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting.

[Council and democracy \(leeds.gov.uk\)](https://www.leeds.gov.uk/council-and-democracy)

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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2. To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3. If so, to formally pass the following resolution:-</li> </ol> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

3

**LATE ITEMS**

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

**DECLARATION OF INTERESTS**

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

5

**APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

To receive any apologies for absence and notification of substitutes.

6

**MINUTES - 27 MARCH 2024**

7 - 14

To approve as a correct record the minutes of the meeting held on 27 March 2024.

7

**INQUIRY REPORT - PROVISION OF EHCP SUPPORT IN LEEDS**

15 - 34

To consider a report from the Head of Democratic Services that presents for agreement an inquiry report following the Board's scrutiny inquiry into the provision of EHCP support in Leeds. This takes account of comment and suggested amendments at the meeting held on 27 March 2024.

8

**CO-OPTED MEMBERS**

35 - 38

To receive a report from the Head of Democratic Services on the appointment of co-opted members to the Scrutiny Board (Children and Families) following discussion of potential changes in the 2023/24 municipal year.

9

**CHILDREN AND FAMILIES SCRUTINY BOARD  
END OF YEAR STATEMENT 2023/24**

39 -  
50

Members are asked to note the appended 2023/24 end-of-year statement for the Scrutiny Board (Children and Families) and, subject to any agreed amendments, approve its publication.

10

**WORK PROGRAMME**

51 -  
58

To consider the Scrutiny Board's work schedule for the 2023/24 municipal year.

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**DATE AND TIME OF NEXT MEETING**

Subject to the Annual Council Meeting, the next public meeting of the Board will take place on 12 June 2024 at 10.30am. There will be a pre-meeting for all board members at 10.00AM.

**THIRD PARTY RECORDING**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.

Use of Recordings by Third Parties – code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.